

TOWN OF VARICK | 4782 Rt. 96. Romulus, NY 14541

- ___ **Application**
- ___ **\$500 Fee to Town of Varick**
- ___ **Copy of Septic Certification (if applicable)**
- ___ **Current Property Deed**
- ___ **Site Plan Review**

APPLICATION FOR SHORT TERM RENTAL (STR)

Initial application fee for processing and inspection is \$500. Renewals (if approved) are \$250 per year.

Renewals are not guaranteed

RENTAL PROPERTY ADDRESS: _____

TAX MAP NUMBER: _____

Property Owners' Name(s): _____

Property Owners' Address: _____

Phone: _____ Secondary Phone: _____ Email: _____

PROPERTY MANAGEMENT COMPANY (IF APPLICABLE): _____

Phone: _____ Email: _____

24-HOUR CONTACT INFORMATION

Name: _____ Phone: _____

Name: _____ Phone: _____

NAMES & COMPLETE ADDRESSES OF NEIGHBORING PROPERTY OWNERS WITHIN 500 FT

RENTAL INFORMATION

Number of Bedrooms: _____ Maximum Number of Guests: _____

Number of Full Bathrooms: _____ Number of ½ Bathrooms: _____

Number of Parking spaces: _____ *A space measuring 15 feet by 25 feet for the parking of one vehicle is one parking space*

Water Supply (circle one) Public Private (well)

Waste Water (circle one) Public Sewer Septic Holding Tank

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(We) hereby agree that the Short Term Rental (STR) unit will have and maintain *(please initial in presence of notary)*

- ___ Code compliant egress from all habitable spaces and bedrooms
 - ___ Functioning and up to date Smoke and Carbon Monoxide Alarms as required by Seneca County
 - ___ An accessible/visible fire extinguisher in the kitchen
 - ___ Egress doors and passageways which are operational and clear of obstruction
 - ___ Serviceable electrical systems with no visual defects and free from unsafe conditions
 - ___ Furnaces and/or fuel burning appliances properly installed and adequately vented
 - ___ No open building permits
 - ___ No existing Zoning or Building Code violations
 - ___ Refuse/trash properly disposed of within approved and adequate containers
 - ___ Adequate Town of Varick compliant off-street parking for the STR
 - ___ Functioning sewer or septic system sized properly for the number of bedrooms and guests
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The undersigned represents and agrees as a condition to the issuance of this STR permit that the STR will be operated in accordance with the Town Zoning Law, the New York State Uniform Fire Prevention and Building Code, and any plans and specification annexed hereto. Violation of the above code can result in fines or jail.

OWNER'S NAME: _____

OWNER'S SIGNATURE: _____ DATE: _____

CO-OWNER'S NAME: _____

CO-OWNER'S SIGNATURE: _____ DATE: _____

PERMIT WILL NOT BE ISSUED WITHOUT PROPERTY OWNERS' SIGNATURE(s)

For Notary:

State of _____ County of _____ the foregoing instrument was acknowledged
before me this _____ day of _____ 20, _____. By _____ Notary Public, My
commission expires _____.

TO BE COMPLETED BY VARICK PLANNING BOARD :

PERMIT APPLICATION APPROVED? YES NO

CODE ENFORCEMENT OFFICER: _____ DATE: _____

DATE PERMIT ISSUED: _____ PERMIT NUMBER: _____

DATE FEE PAID: _____ RECEIVED BY: _____